



Admissions Information Handbook

Contents

Registration Calendar	1
Intro to TADS	1
Schedule of Fees	2
Tuition Payment Options	3
Financial Aid Process	4
State Funding	6
Terms and Conditions	7
Contact Resources	9

Please retain this handbook for future reference.

REGISTRATION CALENDAR

Dec 8	Open Enrollment – TADS Online for new and returning students
Feb 1	Financial Aid Applications due.
Feb 1	Last date to enroll and receive \$150 registration credit towards tuition.
Apr 3	Last date to submit TADS Online tuition agreement and receive an additional \$150 registration credit towards tuition.
August 20	First payment due via TADS

TADS ONLINE

Epstein Hebrew Academy uses TADS Online to process all applications, enrollment, tuition & fees. Parents will be asked to set up one account that will be used across all TADS platforms and will serve as your portal for everything from student and parent information, waivers & medical release forms, tuition agreements and payments.

Once enrollment opens, you will receive an email from TADS, directing you to create or login to your existing account. You will be prompted to complete household, student, and supplemental information. All documents and waivers will be submitted/signed directly on TADS.

For more information about TADS, please contact the Admissions Office at 314-282-2135x102, admissions@Eha.org, or visit <http://www.mytads.com/>.

TUITION & FEES SCHEDULE

Earliest drop off is at 7:45 AM and the latest pickup is 4:15 PM.

Tenoki & Nursery

Hours	3 Days/Week	4 Days /Week	5 Days/Week
8:00 -12:00 PM	\$5,945	\$7,630	\$8,975
8:00 -4:00 PM	\$8,275	\$10,680	\$12,615

Pre-K - 12th Grade

Grade	Total Tuition
Pre-K	\$12,780
K – 5 th Grade	\$16,745
6 th – 8 th Grade	\$17,580
9 th – 12 th Grade	\$19,895

Registration Fee

The Registration Fee is **\$350* per family** and will be paid from your TADS Online billing account upon completion of your online registration. This fee is non-refundable and will not be prorated for partial year attendance.

***If you enroll before the registration deadline, a \$150 registration credit will be applied towards your annual tuition.**

***If your tuition agreement is set up on Tads before the agreement deadline, an additional \$150 credit will be applied towards your annual tuition.**

Fees:

- **Computer insurance: \$50/child (grades 1-12).** Covers one cord replacement and one repair/replacement of damaged laptop.
- **Security:** 1 child: \$180, 2 or more children \$140
- **Program:** 1 child: \$120, 2 or more children \$100

All fees are to be paid in full by all families.

TUITION PAYMENT OPTIONS

- All payments for tuition, fees, optional services and incidentals will be drawn directly from your TADS billing account. Payments may be made directly from your bank account (ACH) or using a Visa, Master Card, Amex or Discover Card. **TADS will charge a 3% convenience fee for all credit card payments and a .03% fee for ACH payments.**
- Charges for optional services or incidentals will be automatically added to your TADS Online billing account, as they are incurred, and will be drawn 10 days after the charge has been added. You will receive an email from the Admissions Office at the time of the incident, as well as a follow-up email from TADS once the charge has been added to your TADS account.
- If your tuition is being paid by a school or 3rd party, please select “paid by 3rd party” in your TADS Online Enrolment.

Payment Plans

Available payment plans on TADS are as follows:

- 10 monthly payments beginning August 20th – May 20th.
- 2 annual payments, on August 20th and December 20th.
- 1 payment on August 20th.

Payment Plans & Changes

Should you require more flexible payment plans/dates, please contact the Admissions Office and we will do our utmost to accommodate you. Please do so at least **5 days in advance** of your original processing date.

FINANCIAL AID

Statement

EPSTEIN recognizes that each family bears the responsibility for paying for their child's education. At the same time, we do our utmost to provide financial assistance, and when we do, our leadership takes the responsibility to go out and secure those funds. Providing financial assistance helps us provide quality Jewish education to more Jewish families, regardless of their financial position or level of Jewish observance.

EPSTEIN will adhere to local, state, and federal laws and regulations requiring non-discriminatory practice in the administration of its financial aid policies. EPSTEIN will provide education and guidance where necessary to prospective and current parents on all aspects of its financial aid process. Those charged with making financial aid decisions will do so in a manner ensuring fair, consistent, and equitable assessments of each family's ability to contribute towards the cost of their child's education.

EPSTEIN will make and communicate financial aid decisions on a timely basis so families can make fully informed enrollment decisions.

All financial aid applications, records, and decisions are kept confidential, and all recipients will remain unknown to all teachers.

EPSTEIN will maintain the same standards of behavior and academic performance from students receiving and students not receiving financial aid.

Process

If you would like to apply for financial aid, please submit an application by visiting eha<https://www.eha.org/aid>.

The fee associated with the chosen provider must be paid by the applicant family. After submission of the financial aid form and required tax returns, TADS will assess financial aid while considering national standards that strive to provide reasonable and fair financial aid allocations. This assessment is a recommendation only.

The Financial Aid Committee is composed of ~~3~~ non-parent members and EmpowerED Solutions & Services, LLC, Financial Consultants at the school, who will act as liaison between the Committee and the applicants. Only EmpowerED Solutions & Services, LLC and the Treasurer of the school will be made aware of these two Financial Aid Committee members at-large, to reduce any parent temptation to intercede in the decision-making process.

Members of this committee will review the TADS recommendations, balancing them against the Budget Committee's total allocation for Scholarship.

In years when the financial aid need exceeds budget, the Committee will give preference to those applications for students currently enrolled in the school.

Upon notification, parents have the option to appeal their allocation. To do so, they must submit a written explanation, outlining and supporting the reasons for their protest. Inclusion of any additional narrative or support, not normally captured in an application or tax returns, is encouraged.

All appeals should be sent to admissions@eha.org and will be reviewed and responses provided within 2 weeks of submission. If parents remain displeased with the determination made by the Financial Aid Committee, they may request a meeting with the Chair of the Finance Committee, to discuss their situation.

The Chair of the Finance Committee will also meet with members of the Financial Aid Committee sharing the concerns of the applicants. After a final decision is reached, the Admissions Office will communicate it to the affected parents.

Financial Aid Online Application

You may complete the application online by visiting <https://www.Eha.org/aid>. If you have already completed an application for another school on TADS, you may just add EPSTEIN as an authorized reviewer, without having to complete a new application. Please read and complete all instructions carefully and submit all necessary documents

Policy

1. Student accounts are set at full tuition rate at the time of enrollment. Parents will be charged the full rate until a reduced tuition agreement is executed through TADS Online.
2. Families applying for financial aid must submit a new application each year, regardless of any prior year awards.
3. Financial aid applications will be processed when:
 - a. TADS Online Enrollment has been completed and all forms and waivers have been submitted.
 - b. The Financial Aid application is complete with all supporting financial documents. <https://www.eha.org/aid>.
 - c. Parent's current and previous year tuition obligations are current, or a payment plan has been set up.

STATE & OTHER FUNDING

The state of Missouri currently allocates funds to assist private school parents in paying a portion of their children's tuition.

Aguda Grant

An income-based scholarship for students in grades K to 1 as well as students grades K-12 with an IEP (Individualized Education Program), and students coming from public schools.

Funding is awarded on a first come-first serve basis, please respond, and complete your applications in a timely manner. EPSTEIN will not grant Financial Assistance to parents who qualify and have not applied for State Funding.

To apply: <https://agudah.org/agudath-israel-of-missouri-certified-as-educational-assistance-organization-for-moscholars-program/>

Please note that all EPSTEIN Financial Aid Awards are not to be considered final until all state scholarship decisions are received and reviewed by the Financial Aid Committee. EPSTEIN reserves the right to adjust all tuition agreements at this point and will notify parents of any effective changes.

Other Tuition Scholarship Organizations

The following organizations offer Jewish Day School scholarships to families with limited Jewish educational backgrounds.

- Oorah: <https://www.oorah.org/pre-app/tuitionassistance.php>
- Chazaq: <https://www.chazaq.org/about-us/programs?id=3078>

Questions or Assistance

If you have questions or concerns about the online application, please call the TADS Parent helpline at (612) 548-3320, or our Admissions Office at 314-282-2135 x 102 or admissions@Eha.org

TERMS AND CONDITIONS

1. In consideration of your enrollment, EPSTEIN holds a space, engages faculty, and commits to certain expenditures for your child. Therefore, your child’s enrollment at EPSTEIN constitutes a contractual agreement between you and the School and the Registration Fee will not be refundable should your child not attend.
2. For a student to begin classes on the first day of school, families must meet the following criteria:
 - You are current with all past balances or made satisfactory arrangements and received written approval from the School Finance Committee for outstanding balances.
 - You have a signed and completed Tuition Agreement on TADS.

Refund Policy

If a student is withdrawn from EPSTEIN at any time after this Agreement has been signed and returned to The School, whether for absence, withdrawal, or dismissal, the parent(s) shall be responsible for tuition and fees according to the following schedule:

If Withdrawn...	Refund Available
Before August 1 st	Full/assessed tuition
Before October 1 st	75% of assessed tuition
Before December 1 st	50% of assessed tuition
After December 1 st	No Refund

In the event the student and the student’s family unexpectedly move their residence from the St. Louis metropolitan area, and were unable to anticipate

such move prior to August 1, the Parent must notify EPSTEIN in writing of the relocation circumstances as soon as possible. EPSTEIN will prorate the tuition (based on full or partial months of school attended) and provide an appropriate refund.

It is agreed and understood that, in light of the commitments which are made by EPSTEIN based on this signed Agreement, and in light of the fact that the actual cost to EPSTEIN of the withdrawal of a student is difficult to ascertain, the amount of the obligation for tuition and fees indicated above reflects a reasonable estimate of the cost to EPSTEIN arising from the withdrawal or dismissal of a student.

CONTACT RESOURCES

Enrollment

Admissions Office	314-282-2135 x 102	admissions@eha.org
TADS Online	1-800-477-8237	www.mytads.com

Student Forms

Ms. Liz Redler	314-994-7856	info@eha.org
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Financial Aid

Admissions Office	314-282-2135 x 102	admissions@eha.org
TADS Customer Care	800-477-8237	www.mytads.com

TADS Billing & Payment Accounts

TADS Customer Care	612-548-3320	www.mytads.com
Admissions Office	314-282-2135 x 102	admissions@eha.org

Website Links

School Websites	www.eha.org
TADS Portal	www.mytads.com

School Addresses and Phone Number

H.F. Epstein Hebrew Academy

8645 Old Bonhomme Road
St. Louis, MO 63132

Phone: 314-994-7856

